



AIRPORT MASTER PLAN PLANNING ADVISORY COMMITTEE MINUTES

Meeting

Thursday, October 24, 2019

MINUTES OF THE AIRPORT MASTER PLAN PLANNING ADVISORY COMMITTEE MEETING, held at the Chandler Municipal Airport Terminal Building, Main Conference Room, 2380 S. Stinson Way, Chandler, Arizona, on Thursday, October 24, 2019.

Members Present:

David Sperling	Chandler Airport Commission
Kelly McMullen	Experimental Aircraft Association
Steve Smith	Chandler Air Service
Neil Jones	Quantum Helicopters
Don Kriz	ADOT Aeronautics
Tim Krieger	CHD Air Traffic Control (Serco)
Micah Miranda	Chandler Economic Development
Derek Horn	Chandler Development Services
Chelle Daly	Chandler Citizen
Glen Kennedy	Lantana Ranch HOA
Eva Cutro	Town of Gilbert
Samantha Sanples	Maricopa Association of Governments
Tony Bianchi	Phoenix Mesa Gateway Airport
Bill Gillies	AZ Military Airspace Working Group
Mark Balcius	Clarius Partners
Terri Kimble	Chandler Chamber of Commerce
Kyler Erhard	FAA Phoenix Airport District Office

Also in attendance:

Matt Quick	Coffman Associates
Eric Pfeifer	Coffman Associates
Jim Harris	Coffman Associates
Teresa Makinen	MakPro Services
Joshua Wright	Assistant City Manager
Chris Andres	Airport Administrator
Ryan Reeves	Airport Business Coordinator
Hafiz Noor	Engineering Project Manager
Stephanie Romero	Public Information Officer
Cristabel Dykstra	Management Analyst

1. CALL TO ORDER

The meeting was called to order at 1:30 P.M.

2. INTRODUCTIONS OF COMMITTEE MEMBERS, STAFF AND CONSULTANTS

Chris Andres, Airport Administrator, introduced himself and welcomed the committee members, City staff, members of the public and the representatives from Coffman Associates.

3. PRESENTATION AND DISCUSSION OF THE ROLE OF AIRPORT MASTER PLAN PLANNING ADVISORY COMMITTEE

Mr. Andres went over the City of Chandler's guidelines, rules and regulations that apply to boards and commissions and the responsibilities of members as they apply to the board or commission they have been appointed to. He stated that while the Airport Master Plan Planning Advisory Committee is not a voting committee, their input and feedback is crucial to the Airport Master Plan.

Matt Quick, Associate for Coffman Associates, welcomed everyone and provided an overview of the services his firm provides which includes working with municipalities on airport master plans. He also introduced his team: Jim Harris, Eric Pfeifer and Teresa Makinen with MakPro Services. He thanked the City of Chandler for allowing his team to be part of this process.

Mr. Quick went over the committee's role as it relates to the Airport Master Plan and the importance of the members' participation and attendance. He stated the Airport Master Plan will be the City's document on how the City will move forward on airport operations, environmental and economic impact and layout for the next 10-20 years. He added that all the information regarding the Airport Master Plan will be available online at <http://chandler.airportstudy.com/overview/>.

4. PRESENTATION AND DISCUSSION OF THE PROCESS, PROCEDURES, DEADLINES AND INFORMATION TO BE USED AND COLLECTED TO COMPLETE THE AIRPORT MASTER PLAN

Eric Pfeifer gave an overview on the Airport Master Plan process, timeline and how the Airport Layout Plan (ALP) will look like. He went over some of the procedures and information needed in order to meet the Federal Aviation Administration (FAA) guidelines as they relate to the Airport Master Plan.

Mr. Quick provided an opportunity for the committee members to share their input as part of a SWOT (Strengths, Weaknesses, Opportunity, Threat) Analysis for the working document of the Airport Master Plan.

5. NEXT MEETING DATE WILL BE SELECTED

Mr. Andres asked the committee members to set aside Wednesday, February 26, 2020 as a tentative date for the next committee meeting. Staff will follow-up with the members to confirm the date.

6. ADJOURN

Meeting was adjourned at 3:30 P.M.